

**BOROUGH OF AVALON**  
**DEPARTMENT OF PUBLIC SAFETY**  
3000 DUNE DRIVE AVALON, NJ 08202

William McCormick  
*Chief of Police*

609-967-3411  
fax: 609-368-0114

August 14, 2012

Dear Property owner,

In order to reduce the amount of false alarms responded to by these police and fire departments, a strict enforcement policy will be affected.

This letter is to inform you that an alarm on the premises of \_\_\_\_\_ was received by this department on \_\_\_\_\_ and investigated. The alarm was found to be a false alarm defined by borough Ordinance (**Chapter 16**).

Due to the fact that this is your \_\_\_\_\_ offense, you are receiving an official warning.

In cases of malfunctions in your system, you will be expected to have the problem corrected as soon as possible. To have a false alarm excused because of a malfunction, a copy of a repair bill and/or corrective action must be sent to the Alarms Officer's attention for consideration.

In accordance with **Chapter 16** of the Alarm Ordinance, it is required that all premises with an alarm (excluding banks) have a security box, commonly known as a Knox Box, installed on such premises. The Knox Box is to be installed as soon as possible. For information on ordering a Knox Box go to [www.knoxbox.com](http://www.knoxbox.com). At the web site, go to "online purchases", then to "residential knox box 1650 series". Enter the Avalon zip code of 08202. There you can order a Knox Box. The Knox Box is to be installed by a person of your choosing. It is to be easily accessible within ten feet of a main door. Any question can be directed to the Construction Code Office at 967-4220 or myself. Failure to install a Knox Box could result in a summons. **If a Knox Box is installed, disregard this paragraph.**

All alarms called into the Police Department must use the designated line of 967-3406. Please make note of this and notify your alarm company.

If you have any questions, feel free to contact the undersigned officer. Thank you for your cooperation.

Sgt Frank Hood  
Alarms Officer